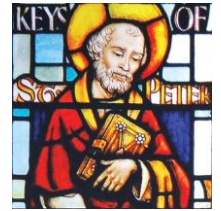




St Peter's Catholic Primary School
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Tel:(01922) 710872 Fax:(01922) 493153
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Head Teacher: Mrs K Hinton Deputy Head Teacher: Mr J Walford

16th January 2025

RE: Unauthorised Absences Update

Dear Parents/Carers,

We would like to inform you that in accordance with the government's updated attendance policies, we will also be updating how we monitor and record absences.

These updates are as follows:

If your child's attendance is currently under 90%, all absences will be recorded as unauthorised, even if you have informed the school of the reason for their absence.

We will only be able to mark their absence as authorised if we receive medical evidence. This can be in the form of a receipt of purchase for medicine, or proof of doctors/hospital appointments.

We ask that this evidence is either shown in person at the school office, emailed to postbox@st-peters.walsall.sch.uk, or via the Reachmore parents app (this can be attached to the absence submission).

We understand that some absences are unavoidable, and that certain circumstances may arise, but we ask for your support in this change.

If you have any ongoing concerns about your child's health or wellbeing, we do have the option at school to refer them to the NHS School Nursing Team, who will be able to assist you.

Yours Sincerely,

Mrs. K. Hinton

Mrs. K. Hinton
Headteacher