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Head Teacher: Mrs K Hinton Deputy Head Teacher: Mr J Walford

**16<sup>th</sup> January 2025**

**RE: Linus Club – Late Booking Fees**

Dear Parents/Carers,

We would like to inform you that we will be introducing a late booking charge to any Linus Club bookings made on the day. This is due to a high volume of late bookings we have been receiving, which has an impact on staffing and student numbers.

As you may be aware, bookings cannot be made for Linus for the following day after midnight. Therefore, any late bookings will need to be made through the school office. From today, any parents that book for Linus on the day of the sessions will be charged an extra £5 per child.

Therefore, new prices will be as follows:

Session	Session Price	Session Price Inc. Late Fee
7:30 – 8:50am	£6	£11
7:45 – 8:50am	£5	£10
3:20 – 5:30pm	£6	£11
4:20 – 5:30pm	£3	£8

We understand that emergencies and unexpected events may cause children to need to be sent to Linus on short notice, so please let us know of the reasons for any late bookings so that we may accommodate.

Yours Sincerely,

*Mrs. K. Hinton*

Mrs. K. Hinton  
Headteacher