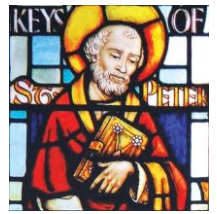




St Peter's Catholic Primary School  
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Head Teacher: Mrs K Hinton Deputy Head Teacher: Mr J Walford

7<sup>th</sup> January 2025

Dear Parents/Carers,

Starting from today, we will be using a new management system here in school, called **Medical Tracker**.

This will replace physical first aid slips received at the end of the school day. Instead, you will receive an email if your child has been involved in a first aid incident, detailing all necessary information.

This system will also be used to notify you when any medication that has been handed into the office has been given to your child, or if any in-school medication or inhalers need replacing. All medication will need to be signed in at the school office, and not handed to class teachers on the door.

**This is not a new app and does not require you to sign up or log in to anything.**

We only ask that you please make sure these emails do not fall into your spam folder, and that if you receive any emails from Medical Tracker's no reply email address, that you understand why you are receiving them.

**Please note that for any serious accidents or bumps, we will still be calling the listed priority number first and foremost.**

We hope that by using this new system it will eliminate any miscommunications or worries, and information will be a lot more accessible for parents.

*If your email is not on the school system, then you will not be able to receive notifications from Medical Tracker. If you are worried that we do not have your email address, please email [postbox@st-peters.walsall.sch.uk](mailto:postbox@st-peters.walsall.sch.uk) with your concerns and we can look into this for you.*

Kind regards,

St. Peter's Catholic Primary School